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GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
MINISTRY OF EDUCATION
NOTIFICATION

Dacca, the 17th July, 1980

No. S.R.O. 238-L/80.—In exercise of the Powers conferred by the proviso of article 133 of the Constitution of the People's Republic of Bangladesh, the President, after consultation with Bangladesh Public Service Commission as required by clause (2) of article 140 of that constitution, is pleased to make the following rules, namely :—

THE INSPECTOR AND ASSISTANT INSPECTOR AND THE TEACHING
AND NON-TEACHING POSTS (VOCATIONAL INSTITUTE)
RECRUITMENT RULES, 1980.

1. **Short title.**—These rules may be called the Inspector and Assistant Inspector and the teaching and non-teaching posts (Vocational Institute) Recruitment Rules, 1980.

2. **Definitions.**—In these rules, unless there is anything repugnant in the subject or context,—

- (a) "appointing authority" means the Government and includes, in relation to a specified post, any officer authorised by the Government to make appointment to such post;
- (b) "Commission" means the Bangladesh Public Service Commission;
- (c) "Probationer" means a person appointed on probation to a specified post;

- (d) "recognised university" means a university established by or under any law for the time being in force and includes any other university declared by the Government, after consultation with the Commission, to be a recognised university for the purpose of these rules;
- (e) "requisite qualification" in relation to a specified post means the qualification laid down in the Schedule in relation to that post;
- (f) "Schedule" means the Schedule annexed to these rules;
- (g) "specified post" means a post specified in the Schedule; and
- (h) "Vocational Institute" means the Vocational Training Institute and Second Shift Trade Programme attached to Polytechnic Institute.

3. Procedure for recruitment.—(1) Subject to the provisions of the Schedule and instructions relating to reservation for the purpose of clause (3) of article 29 of the Constitution of the People's Republic of Bangladesh, appointment to a specified post shall be made—

- (a) by direct recruitment; or
- (b) by promotion; or
- (c) by transfer on deputation.

(2) No person shall be appointed to a specified post unless he has the requisite qualification and in the case of direct recruitment he is also within the age limit laid down in the Schedule for that post.

4. Appointment by direct recruitment.—(1) No appointment to a specified post by direct recruitment shall be made by the appointing authority except upon recommendation of the Commission.

(2) No person shall be eligible for appointment to a specified post by direct recruitment, if he—

- (a) is not a citizen of Bangladesh:

Provided that this clause shall not apply in the case of person who is already in the service of the Republic;

- (b) is married to or has entered into a promise of marriage with, a person who is not a citizen of Bangladesh.

(3) No appointment to a specified post by direct recruitment shall be made until—

- (a) the person selected for appointment is certified by a Medical Board set up for the purpose by the Director of Health Services or by the authorised medical officer, as the case may be, to be medically fit for such appointment and that he does not suffer from any such organic defect as is likely to interfere with the discharge of the duties of the such post; and
- (b) the antecedents of the person so selected have been verified through appropriate agencies and found to be such as do not render him unfit for appointment in the service of the Republic.

(4) No person shall be recommended for appointment to a specified post unless—

- (a) he applies in such form, accompanied by such fee and before such date, as was notified by the Commission while inviting applications for a specified post; and
- (b) in the case of a person who is already in Government service or in the service of a local authority, he applies through his official superior.

5. **Appointment by promotion.**—(1) Appointment by promotion to a specified post shall be made by the appointing authority on the recommendation of such departmental promotion committee as the Government may constitute in this behalf:

Provided that appointment by promotion to a specified post of higher class shall be made on the recommendation of the Commission.

(2) A person shall not be eligible for appointment by promotion to a specified post if he has unsatisfactory records of service.

6. **Probation.**—(1) Persons selected for appointment to a specified post against a substantive vacancy shall be appointed on probation,—

- (a) in the case of direct recruitment for a period of two years from the date of substantive appointment; and
- (b) in the case of promotion for a period of one year from the date of such appointment;

Provided that the appointing authority may, for reasons to be recorded in writing, extend the period of probation by a period or periods so that the extended period does not exceed two years in the aggregate.

(2) Where, during the period of probation of a probationer, the appointing authority is of opinion that his conduct and work is unsatisfactory or that he is not likely to become efficient, it may, before the expiry of that period—

- (a) in the case of direct recruitment, terminate his service; and
- (b) in the case of promotion, revert him to the post from which he was promoted.

(3) Soon after the completion of the period of probation including the extended period, if any, the appointing authority—

- (a) if it is satisfied that the conduct and work of the probationer during his period of probation has been satisfactory, shall, subject to the provisions of sub-rule (4), confirm him; and
- (b) if it is of opinion that the conduct and work of the probationer during that period was not satisfactory, may,—
 - (i) in the case of direct recruitment, terminate his service; and
 - (ii) in the case of promotion, revert him to the post from which he was promoted.

(4) A probationer shall not be confirmed in a specified post until he has passed such examination and undergone such training as the Government may from time to time, prescribe.

SCHEDULE

| Sl. No. | Name of the specified post. | Age limit for direct recruitment. | Method of recruitment. | Qualification and experience. |
|---------|---|--|--|--|
| 1 | 2 | 3 | 4 | 5 |
| 1 | Inspector of Vocational Training Institute. | Maximum 32 years, relaxable for departmental candidates. | <p>(a) By promotion from amongst—</p> <p>(i) Superintendents of Vocational Training Institute, or</p> <p>(ii) Superintendents of Second Shift Trade Programme attached to Polytechnic Institute, or</p> <p>(iii) Assistant Inspectors of Vocational Training Institute, or</p> <p>(iv) Instructors of Vocational Teacher's Training Institute.</p> | <p><i>For promotees:</i> At least 10 years' experience in their feeder post.</p> <p><i>For direct recruits:</i> A degree in Engineering or B. Ed. (Technology) or its equivalent from a recognised University with four years' experience in teaching or in the practical field.</p> |
| | | | <p>(b) If no suitable candidate is available for promotion, the post may be filled up by direct recruitment or by transfer of service of a Chief Instructor of Vocational Teacher's Training Institute.</p> | |

- 2 Assistant Inspector of Vocational Training Institute.
By transfer of service of a Superintendent of Vocational Training Institute, or a Superintendent of Second Shift Trade Programme attached to Polytechnic Institute, or an Instructor of Vocational Teacher's Training Institute.
- 3 Superintendent of Vocational Training Institute.
Maximum 32 years, relaxable for departmental candidates.
By promotion from amongst the Assistant Superintendents of the Vocational Training Institutes or Assistant Superintendents of Second Shift Trade Programme attached to Polytechnic Institutes.
If no suitable candidates are available for promotion, the post may be filled in by direct recruitment.
For *promotees*: Three years' experience in the feeder post.
For *direct recruitment*: Diploma in Engineering or its equivalent with 5 years' experience in the relevant trade or field.
- 4 Superintendent of Second Shift Trade Programme attached to Polytechnic Institute.
Ditto
- 5 Assistant Superintendent of Vocational Training Institute.
Ditto
.. (a) 75% promotion from amongst the Craft Instructor of Vocational Training Institutes, Second Shift Trade Programme, attached to Polytechnic Institute.
For *Promotees*: Five years' experience in the feeder post.
If suitable candidates are not available for promotion, the post may be filled up by direct recruitment.

- | | | | |
|-----------------------|--|-------|---|
| 9. Humanities Teacher | .. Maximum/ 35 years, relaxable for departmental candidates. | Ditto | .. At least B.Sc. with Physics, Chemistry and Mathematics and with minimum two years' teaching experience. |
| 10. Language Teacher | .. Ditto | Ditto | .. At least B.A. with Bengali, English and Economics and with minimum two years' teaching experience in Bengali or English. |

By order of the President
KAZI FAZLUR RAHMAN
Secretary.

MINISTRY OF FISHERIES AND LIVESTOCK

NOTIFICATION

Dacca, the 17th July, 1980

No. S.R.O. 239-L/80.—In exercise of the powers conferred by the proviso to article 133 of the Constitution of the People's Republic of Bangladesh, the President, after consultation with the Bangladesh Public Service Commission as required by clause (2) of article 140 of that Constitution, is pleased to make the following rules, namely:—

THE GAZETTED OFFICERS (DACCA ZOOLOGICAL GARDENS) RECRUITMENT RULES, 1980

1. **Short title.**—These rules may be called the Gazetted Officers (Dacca Zoological Gardens) Recruitment Rules, 1980.

2. **Definitions.**—In these rules, unless there is anything repugnant in the subject or context,—

- (a) "appointing authority" means the Government and includes, in relation to any specified post or class or such posts, any officer authorised by the Government to make appointment to such post or class of posts;
- (b) "Commission" means the Bangladesh Public Service Commission;
- (c) "Directorate" means the Directorate of Livestock Services;
- (d) "Probationer" means a person appointed on probation to a specified post;
- (e) "recognised university" means a university established by or under any law for the time being in force and includes any other university declared by the Government, after consultation with the Commission, to be a recognised university for the purpose of these rules;
- (f) "requisite qualification", in relation to a specified post, means the qualification laid down in the Schedule in relation to that post;
- (g) "Schedule" means the Schedule annexed to these rules; and
- (h) "specified post" means a post specified in the Schedule.

3. **Procedure for recruitment.**—(1) Subject to the provisions of the Schedule and instructions relating to reservation for the purpose of clause (3) of article 29 of the Constitution of the People's Republic of Bangladesh, appointment to a specified post shall be made—

- (a) by direct recruitment;
- (b) by promotion; or
- (c) by transfer on deputation.

(2) No person shall be appointed to a specified post unless he has the requisite qualification and, in the case of direct recruitment, he is also within the age limit laid down in the Schedule for that post.

4. **Appointment by direct recruitment.**—(1) No appointment to a specified post by direct recruitment shall be made except upon the recommendation of the Commission.

(2) No person shall be eligible for appointment to a specified post by direct recruitment, if he—

(a) is not a citizen of Bangladesh, or a permanent resident of, or domiciled in, Bangladesh;

Provided that this clause shall not apply in the case of a person who is already in the service of the Republic;

(b) is married to, or has entered into a promise of marriage with, a person who is not a citizen of Bangladesh.

(3) No appointment to a specified post by direct recruitment shall be made until—

(a) the person selected for appointment is certified by Medical Board set up for the purpose by the Director of Health Services to be medically fit for such appointment and that he does not suffer from any such organic defect as is likely to interfere with the discharge of the duties of specified post; and

(b) the antecedents of the person so selected have been verified through appropriate agencies and found to be such as do not render him unfit for appointment in the service of the Republic.

(4) No person shall be recommended for appointment to a specified post unless—

(a) he applied in such form, accompanied by such fee and before such date, as was notified by the Commission while inviting applications for the specified post; and

(b) in the case of a person already in Government service or in the service of a local authority, he applied through his official superior.

5. **Appointment by promotion.**—(1) Appointment by promotion to a specified post shall be made on the recommendation of such Departmental Promotion Committee as the Government may constitute in this behalf :

Provided that appointment by promotion to a specified post of higher class shall be made on the recommendation of the Commission.

(2) A person shall not be eligible for appointment by promotion to a specified post if he has unsatisfactory records of service.

6. **Probation.**—(1) Persons selected for appointment to a specified post against a substantive vacancy shall be appointed on probation,—

(a) in the case of direct recruitment, for a period of two years from the date of substantive appointment; and

(b) in the case of promotion, for a period of one year from the date of such appointment :

Provided that the appointing authority may, for reasons to be recorded in writing, extend the period of probation by a period or periods so that the extended period does not exceed two years in the aggregate.

(2) Where, during the period of probation of a probationer the appointing authority is of opinion that the conduct and work of the probationer is unsatisfactory or that he is not likely to become efficient, it may, before the expiry of that period,—

- (a) in the case of direct recruitment, terminate his service; and
- (b) in the case of promotion, revert him to the post from which he was promoted.

(3) After the completion of the period of probation including the extended period, if any, the appointing authority,—

- (a) if it is satisfied that the conduct and work of the probationer during the period of probation has been satisfactory, shall subject to the provisions of sub-rule (4), confirm him; and
- (b) if it is of opinion that the conduct and work of the probationer during that period was not satisfactory, may,—
 - (i) in the case of direct recruitment, terminate his service; and
 - (ii) in the case of promotion, revert him to the post from which he was promoted.

(4) A probationer shall not be confirmed in a specified post until he has passed such examination and undergone such training as the Government may, from time to time, direct.

• SCHEDULE

| Serial No. | Name of the specified post. | Age limit for direct recruitment. | Method of recruitment. | Qualification and experience, |
|------------|-----------------------------|---|--|--|
| 1 | 2 | 3 | 4 | 5 |
| 1 | Deputy Curator | | By transfer on deputation from amongst the District level Officers of the Directorate. | 5 years' experience as District level Officer of the Directorate with Bachelors degree in Veterinary Science or Animal Husbandry from a recognised university; or |
| 2 | Accounts Officer | .. Not exceeding 30 years, relaxable up to 5 years for departmental candidates. | By direct recruitment | 7 years' experience as District level Officer of the Directorate with Diploma in Veterinary Science. Bachelor's degree in Commerce from a recognised university with 5 years' experience in maintaining accounts in any Government or semi-Government organisation. |

5

4

3

2

1

(a) *For promotees*—5 years' experience as Head Assistant or Store Keeper in the Directorate or its subordinate offices.

By promotion from amongst the Head Assistants and Store Keepers of the Directorate and its subordinate office, and, if none is found suitable for promotion, by direct recruitment.

Not exceeding 10 years, relaxable up to 5 years for departmental candidates

3 Store Officer

(b) *For direct recruits*—Bachelor's degree in Commerce not below Second Division from a recognised university with 5 years' experience in office work.

Preference will be given to the candidate having experience in store keeping.

By order of the President

LT. COL. (RTD.) HESAMUDDIN AHMED

Joint Secretary.

MINISTRY OF FINANCE

Internal Resources Division

(Customs)

NOTIFICATION

Dacca, the 17th July, 1980.

No. S. R. O. 240-L/80/572/Cus.—In exercise of the powers conferred by sub-section (7) of section 25 of the Customs Act, 1969 (IV of 1969), the Government is pleased to fix the Tariff value as shown in column 2 of the Table below for the goods specified in column 1 of the said Table.

TABLE

| Description | Tariff value |
|---------------------------------------|----------------------|
| 1 | 2 |
| Dry Cell Battery: | |
| (i) Standard size | Taka 16.50 per dozen |
| (ii) Medium size | Taka 14.00 per dozen |
| (iii) Pen light (pencil type) | Taka 13.00 per dozen |

By order of the President

TABARAK ALI

Joint Secretary.

[C. No. 3(46)Cus.1/80/].

MINISTRY OF LABOUR AND INDUSTRIAL WELFARE

NOTIFICATION

Dacca, the 17th July, 1980

No. S.R.O. 241-L/LIWPV/1(3)/79.—In exercise of the powers conferred by section 10 of the Road Transport Workers Ordinance, 1961 (XXVIII of 1961), the Government is pleased to make the following amendments in the Road Transport Workers Rules, 1962, namely:—

In the aforesaid Rules,—

- (1) throughout the rules, except otherwise provided, for the words "Director of Labour" and "Deputy Director of Labour of the region" the words "Chief Inspector" and "Deputy Chief Inspector of the division" shall, respectively, be substituted;

- (2) in rule 1, in sub-rule (1), the words "East Pakistan" shall be *omitted*;
- (3) in rule 4, in sub-rule (2), in clause (b), in the proviso, the word "Provincial" twice occurring shall be *omitted*;
- (4) for rule 6 the following shall be *substituted*, namely:—

"6. **Ordinary rates of wages per hour.**—The ordinary rate of wages per hour of a worker, for the purpose of clause (b) of proviso to sub-section (3) of section 4, shall be calculated in the following manner, namely:—

- (a) for persons employed on daily wages— $\frac{1}{9}$ th of the daily wages;
- (b) for persons employed on weekly wages— $\frac{1}{48}$ th of the weekly wages;
and
- (c) for persons employed on monthly wages— $\frac{1}{208}$ th of the monthly wages.";

- (5) for rules 8, 9 and 10 the following shall be *substituted*, namely:—

"8. **Issue of appointment letter and maintenance of registers, etc.**—(1) Every employer shall issue appointment letter in form 'A' to every worker prior to employment of such worker.

(2) Every employer shall furnish true and correct particulars in respect of each vehicle of his road transport service in form 'B' to the Inspector. Whenever any change in particulars, already furnished in form 'B', occurs, immediate notice of the change shall be furnished to the Inspector in the same manner and form as in the case of particulars first furnished.

(3) Every employer shall maintain a visit book in form 'C' in duplicate in which an Inspector visiting the office of the road transport service may record his remarks regarding any defects that may be detected at the time of inspection. The employer shall also sign the visit book and produce it whenever required to do so by an Inspector. A copy of the Inspector's note in the visit book shall be handed over to the Inspector and any information relating to the working of the Ordinance required by an Inspector during the course of inspection shall be supplied forthwith, or if asked for in writing, shall be supplied within fifteen days of its receipt by the employer.

(4) Every employer shall maintain an attendance register in form 'D' for recording the hours of work and rest period of the workers each day and the weekly rest or weekly holiday allowed to each worker in the week and every employer shall record the period of overtime work done and the allowance payable for the overtime work in each wage period in the attendance register.

(5) Every employer shall maintain a pay register in form 'E' and obtain the signature or thumb-impression of the worker receiving payments. The employer shall endorse and certify all payments made in any wage period.

(6) Every employer shall maintain a leave register in form 'F' and record the leave allowed to the worker in a year and the amount of leave earned by each worker and carried over at the end of the year. Entries shall be made in the register within seven days from the date of grant of leave and the subsequent entries shall be completed within seven days of resumption of duty.

(7) If on an application made by an employer, the Chief Inspector is satisfied that any special register maintained by an employer gives the particulars required to be maintained under these rules, he may, by an order in writing, allow the maintenance of such a special register.

(8) All entries in the registers to be maintained and in the returns to be submitted under these rules shall be in Bengali or English, and the dates, months and years entered in a register shall be in accordance with English Calendar year. Entries shall be made in ink and shall be legible.

(9) All registers, records and notices relating to any calendar year shall be preserved and available in the office of the road transport service for examination by the Inspector till the end of the subsequent two calendar years.

(10) Entries relating to any day, week, month or year in any of the prescribed registers shall be made immediately after the close of each day, week, month or year and be signed by the employer.

9. **Submission of returns.**—Every employer shall submit an annual return on employment, unemployment and earnings of workers in form 'G' to the Chief Inspector within a month of the close of the year to which the return relates.

10. **Display of abstracts of the Ordinance and the Rules.**—(1) The abstract of the Ordinance and the Rules shall be in form 'H' and every employer shall display the abstract in prominent place of the office of the road transport service and keep the same in legible condition.

(2) No person shall pull down, injure or deface any abstract of the Ordinance and the Rules which is displayed within the office of the road transport service concerned.”;

(6) in rule 11,—

(a) after the word “preserved” the words “by the employer” shall be *inserted*;

- (b) for the figure "12" the figure "36" shall be *substituted*; and
 (7) for the forms 'A', 'B' and 'C' the following new forms shall be *substituted*, namely:—

"FORM 'A'"
 [See rule 8(1)]
Appointment Letter

Mr.....
 son of.....
 Permanent address—Vill.....P.O.....
 P.S..... Dist.....
 is hereby appointed in this road transport service as (name of post).....
 on the following terms and conditions with effect from the date of his joining
 the post, namely:

Terms and Conditions:

1. His monthly/daily wage shall be Taka.....
 (in figures and words) which shall be paid immediately after every paid
 wage period.
2. He shall be eligible for all other allowances and facilities as per existing
 rules, customs and usages of this road transport service.
3. He shall have to carry valid driving/conductor licence during his duty hours.
4. His service conditions shall be guided by the provisions of the Employment
 of Labour (Standing Orders) Act, 1965 (E.P. Act VIII of 1965).
5. He shall have to produce nationality and good conduct certificates from the
 Chairman of his Union Parishad/Commissioner of his Paurashava/any
 Gazetted Officer in the Government service, and fitness certificate from a
 medical practitioner having at least M.B.B.S. degree.
6. He shall have to deposit with the employer a security of Taka 50 (Taka
 fifty) or a personal surety from a registered Trade Union.
7. The provisions of the Motor Vehicles Act, 1939 (IV of 1939), and Rules
 made thereunder and the provisions of the Road Transport Workers Ordinance,
 1961 (XXVIII of 1961) shall be applicable on him.
8. He shall have to abide by all order and instructions issued by this road
 transport service from time to time.

If the aforesaid terms and conditions are acceptable to him he may join the
 appointment positively by.....(date) failing which this appointment
 letter shall stand void.

.....
Signature of the Employer.

Date.....

.....
 (Name of the Road Transport
 Service.)

FORM 'B'

[See rule 8(2)]

[Particulars of road transport service and the vehicles thereof to be furnished to the Inspector under rule 8(2)]

1. Name of road transport service and :
address of its office.
2. Date of starting the service :
3. Total number of vehicles :
4. Description and registration number of :
each vehicle along with the name and :
address of the person in whose name :
the vehicle is registered (if required :
separate sheets of paper duly signed :
may be used).
5. Name of employer :
6. Father's/Husband's name of employer :
7. Name of Manager/Persons In-charge :
8. Father's/Husband's name of Manager/ :
Person In-charge.
9. Number of persons employed:—
 - (a) Male :
 - (b) Female :

.....
(Signature of Employer)

Date.....

FORM 'C'

[See rule 8 (3)]

Visit Book

| Name and address of road transport service. | Date and time of inspection. | Remarks of Inspector. |
|---|------------------------------|-----------------------|
|---|------------------------------|-----------------------|

.....
S

.....
Signature of Employer.

Date.....

.....
Signature of Inspector.

Date.....

FORM 'D'

[See rule 8 (4)]

Attendance Register

Name of road transport service.....

Address of its office.....

| Sl. No. | Name of worker | Day..... date..... | | | | Total hour of overtime work in the week. | Total amount of overtime allowance payable in the week. |
|---------|----------------|--------------------|----|----------------------------------|--------------------------------|--|---|
| | | From | To | Period of overtime work, if any. | Signature or thumb impression. | | |
| | | Duty | | | | | |
| | | Rest | | | | | |
| | | Duty | | | | | |
| | | Rest | | | | | |
| | | Duty | | | | | |

N.B.— Seven such columns shall be shown in each sheet for the 7 days of week.

Signature of Employer.

Date.....

FORM 'E'

[See rule 8 (5)]

Pay Register

For Week/Month
 From 19..... to 19.....

Name of road transport service

Address of its office

| Name of the worker | Rate of wages per day/week/month | | Total hours overtime | Total allowance for overtime | DEDUCTIONS | | | | Actual Amount paid | Signature or thumb impression of payee with date | Remarks |
|--------------------|----------------------------------|-----------|----------------------|------------------------------|------------|----------------|----------|------------------|--------------------|--|---------|
| | Basic | Allowance | | | Fine | Provident Fund | Advances | Other deductions | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |

Signature of Employer

Date

| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|------------|---|---|---|---|---|---|---|---|---|
| 8th month | | | | | | | | | |
| 9th month | | | | | | | | | |
| 10th month | | | | | | | | | |
| 11th month | | | | | | | | | |
| 12th month | | | | | | | | | |

| | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
|--|----|----|----|----|----|----|----|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

This is to certify that the information supplied in the return is, to the best of my knowledge and belief, accurate and complete.

N.B.—Please read instructions over-leaf carefully before filling the returns.

.....
 Signature of Employer and his name in
 block letters with his designation and date.

Instructions for filling the Returns.

1. Regular workers mean those workers who are engaged on monthly employment basis, *i.e.* usually not less than a month whether paid daily or weekly.
2. Number of persons on the last working day of the month means all persons in the attendance register of the road transport service on that day whether present, absent or on leave.
3. Number of persons separated during the month means discharge, dismissal, termination, retrenchment, resignation of workers initiated by either employer or workers during the month. It also includes those who were separated on the last working day of the previous month after working on that day.
4. Voluntary resignations mean termination of employment initiated by workers on account of personal, financial or social reasons.
5. Dismissal means termination of employment initiated by the employer on account of workers' misconduct.
6. Other separations mean termination of employment for reasons such as retirement, termination, retrenchment, mental or physical incapacity or death.
7. Man-hour means one hour of time spent in work by one worker. Man-hour worked includes all time actually spent on mobile duty.
8. Overtime means the period of work over and above the normal period of work and for which extra payment is made at higher rate.

FORM H

[see rule 10]

[Abstract of the Road Transport Workers Ordinance, 1961 (XXVIII of 1961) and the Road Transport Workers Rules, 1962]

1. **Age limit.**—(a) No person shall be employed in any road transport service for the purpose of driving a vehicle unless he has attained the age of twenty-one years.

(b) No person other than a driver shall be employed in any road transport service unless he has attained the age of eighteen years.

2. **Notice of periods of work.**—(1) Every employer shall display and correctly maintain a notice of periods of work for each worker showing clearly the period which such worker may be required to work.

(2) A copy of the notice of periods of work shall be furnished to the Deputy Chief Inspector of the division.

3. **Working hours and rest periods.**—(a) No worker shall be engaged on work for more than five hours before he has been allowed at least half an hour rest.

(b) No worker shall be engaged for more than 8 hours before he has been allowed at least two such intervals for rest.

(c) No worker shall be engaged for more than 9 hours in a day and more than forty-eight hours in a week.

(d) Every worker shall be entitled to have at least twenty-four hours of consecutive rest in a week.

4. **Overtime.**—(a) Overtime allowance will be paid at twice the ordinary rate of normal wages calculated by the hour.

(b) No worker shall be employed overtime in any year in excess of one hundred and fifty working hours.

5. **Exemption.**—(a) In cases of emergency or delay due to unforeseen circumstances a worker may be engaged beyond the normal working hours in a day, but in any case he shall not be employed including overtime for more than 70 hours in a week.

(b) A notice briefly stating the nature of the emergency and time of its commencement and duration or the circumstances of the delay and the period of the delay, as the case may be, shall be sent to the Chief Inspector for approval.

(c) Where a worker is deprived of any of the weekly hours of rest due to emergency or delay due to unforeseen circumstances he shall be allowed, as soon as circumstances permit, compensatory hours of rest of equal number so lost :

10. ^{provided} ^{secu} that no worker shall be caused or allowed to work for more than consecutive days without a compensatory rest for at least a day.

6. **Leave.**—(a) Every worker who has been in continuous employment for a period of one year shall be allowed annual leave with wages during the subsequent year for a number of days calculated at the rate of one day for every twenty-two days of work performed by him during the previous year. Annual leave can be accumulated up to 20 days. But annual leave applied for by a worker but refused by the employer shall be added to the credit of such worker beyond the limit of 20 days.

(b) Every worker shall be entitled to casual leave with full wages for ten days and sick leave with full wages for fourteen days in a calendar year. Casual leave and sick leave shall not be carried forward beyond that calendar year.

7. **Discharge, dismissal, termination, etc.**—In case of discharge, dismissal, termination, lay-off and retrenchment of workers the relevant provisions of the Employment of Labour (Standing Orders) Act, 1965 (EP Act No. VIII of 1965), shall be followed in respect of causes, procedures, benefits and compensation of any of such actions against any worker.

8. **Maintenance of registers and submission of returns and information.**—

(a) Every employer shall furnish —

- (i) Notice of periods of work to the Deputy Chief Inspector of the Division;
- (ii) Particulars in respect of each vehicle in form 'B' in duplicate to the Inspector of the area;
- (iii) Annual Return in form 'G' to the Chief Inspector.

(b) Every employer shall maintain in the office of his road transport service :—

- (i) Visit Book in form 'C';
- (ii) Attendance Register in form 'D';
- (iii) Pay Register in form 'E';
- (iv) Leave Register in form 'F';

(c) Every employer shall display the abstract of the Ordinance and the rules in a prominent place of the office of his road transport service and no person shall pull down, injure or deface the abstract so displayed."

By order of the President

R. A. MAJUMDAR
Joint Secretary.

OFFICE OF THE ADDITIONAL SESSIONS JUDGE AND SPECIAL TRIBUNAL JUDGE, KHULNA, COURT No. II.

Notification u/s. 27(6) of Special Powers Act, 1974.

Whereas you Sree Chandi Charan Sardar, son of Sree Rampada Sardar of Padma Sakra, P. S. Satkhira, Dist. Khulna, is the accused in Special Tribunal Case No. 248/76 of this Court arising out of G. R. Case No. 39/76 arising out of Satkhira P. S. Case No. 11, dated 14th January 1976, u/s. 25B of the Special Powers Act;

And whereas Police failed to secure your arrest and produce you before this Court;

And whereas I am satisfied from the police report that you are deliberately and intentionally avoiding process of Court and with ulterior motive;

And whereas, I, A. Hamid, Additional District and Sessions Judge and Special Tribunal Judge, Court No. H, Khulna, being empowered under sub-section (6) of section 27 of Special Powers Act, 1974, hereby direct you to appear before this Court within 35 days from the date of publication of this notice to answer the accusation in the aforesaid case. If you fail to appear within the said date, you will be tried *in absentia*.

Given under my hand and the seal of this Court the 11th day of June, 1980.

A HAMID

Additional District and Sessions Judge
and
Special Tribunal Judge, Khulna.

মহকুমা প্রশাসকের কার্যালয়, মৌলবীবাজার, সিলেট

ফরম ৭

[৪২ নিয়ম দ্রষ্টব্য]

চেয়ারম্যান পদে নির্বাচিত প্রার্থীর তালিকা

জিলা—সিলেট, মহকুমা—মৌলবীবাজার, থানা—মৌলবীবাজার।

| ১ | ২ | ৩ | ৪ | ৫ |
|--|--|---|---------------------------------------|-----------------|
| ইউনিয়নের নাম। | যে ওয়ার্ড হইতে নির্বাচিত সেই ওয়ার্ডের নাম ও নম্বর (মেম্বারের ক্ষেত্রে প্রযোজ্য)। | নির্বাচিত প্রার্থীর নাম, পিতার নাম ও ঠিকানা (ননোনয়নপত্রে বেরূপ আছে)। | যে পদে নির্বাচিত হইয়াছেন। | মন্তব্য। |
| কনকপুর | .. | নো: আবু বকর, পিতা মরহুম মোহাম্মদ নজির উদ্দিন আহমদ, সং পতন। | চেয়ারম্যান। | উপ- নির্বাচন |
| স্থান—নির্বাচন অফিস (আনসার ব্যারী), মৌলবীবাজার, তারিখ—৭-৭-১৯৮০। | | | মোঃ ছার্মি উল্যা রিটার্নিং অফিসার। | |