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GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH

BANGLADESH TELEGRAPH AND TELEPHONE BOARD

NOTIFICATION

Dacca, the 10th January, 1980.

No. S.R.O. 16-L/80.—In exercise of the powers conferred by section 17 of Bangladesh Telegraph and Telephone Board Ordinance, 1979 (Ord. XII of 1979), the Bangladesh Telegraph and Telephone Board with the prior approval of the Government, is pleased to make the following regulations, namely :—

THE BANGLADESH TELEGRAPH AND TELEPHONE BOARD
(ADMINISTRATIVE POWERS) REGULATIONS, 1980

1. **Short title.**—These regulations may be called the Bangladesh Telegraph and Telephone Board (Administrative Powers) Regulations, 1980.
2. **Definitions.**—In these regulations, unless there is anything repugnant in the subject or context,—
 - (a) "Board Headquarter" means the Central Office of the Board ;
 - (b) "Division" means a field unit of the Board which is directly under the Control of a Region or of the Board Headquarter ;
 - (c) "Region" means an administrative unit of the Board headed either by a General Manager or by a Director, as the case may be.

3. **Administrative Powers of the Board.**—(1) The Board and its officers shall exercise, subject to the general or special instructions of the Government, such administrative powers in respect of the officers and other employees of the Board as are specified in the annexures to these regulations.

(2) When it becomes necessary for the Chairman or any member to attend conference, seminar or workshop outside the country, the proposal for such attendance shall be submitted by the Chairman to the Board and after obtaining its approval, the case shall be submitted to the Government for final approval. In case of officers and other employees, the concerned member shall submit the case, with the approval of the Chairman, to the Government for obtaining final approval.

(3) Appointment of officers and consultants from outside the country shall be made by the Chairman with the approval of the Board and the Government.

(4) Cases of deputation of officers of the Board to other departments or outside the country on any assignment shall be submitted by the Chairman to the Government for approval.

(5) Unless otherwise mentioned in the annexures to these regulations, the powers delegated to a member or officer of the Board shall be exercised by him to the extent to which the specific provision relates to the major functions of that Wing, Region or Division to which such member or officer is concerned.

(6) Provisions of the annexures to these regulations which do not relate to the major functions of a particular member or officer shall not apply to him, unless specifically provided for.

ANNEXURE I

ADMINISTRATIVE POWERS OF THE BOARD HEADQUARTER.

Sl.No.	Nature of power.	Extent of power.	Remarks.
1	2	3	4
1	Power to make appointment to various posts (subject to the provisions of Recruitment Rules).	Board—Posts in New National Scales IX to V. Chairman—Posts in New National Scale X. Member (Administration)—Posts in New National Scales XI to XIV. Director (Staff Administration)—Posts in New National Scales XV to XVII. Divisional Engineer/Dy. Director (Staff Administration)—Posts in New National Scales XVIII to XXI.	
2	Powers to condone age limit for appointment in cases where specific provision does not exist in Recruitment Rules.	Board and the Chairman—Up to 5 years. Other appointing authorities—Up to 3 years.	
3	Power to make transfer and posting ..	Chairman—Officers in New National Scales IV to VII Member (Administration)—Employees in New National Scales VIII to X. Director (Staff Administration) —Employees in New National Scales XI to XXI.	Only Intra-Regional transfers are to be done by the Board Headquarter. In exceptional circumstances Intra-Regional transfers may also be done by Board Headquarter. Prior approval of the Government will be necessary in case of officers in New National Scale III.
4	Power to accept resignation ..	Full powers by the respective appointing authority.	
5	Power to sanction pension to officers and staff.	Appointing authority—Full powers ..	
6	Commutation of pension ..	Appointing authority—Full powers.	
7	Power to grant a licence to establish, maintain and operate a Telegraph office within Bangladesh.	Chairman—Full powers.	

8	Power to authorise the publication connected with their official duties in any periodical, magazine or paper.	Chairman—Full powers Subject to the procedures laid down by the Government. In case of Chairman, approval of the Government will be necessary.
9	Power to grant authority for institution of legal proceedings and for defence of civil suits on behalf of the Board.	Chairman—Full powers
10	Power to introduce or modify standard printed forms.	Full powers by the Board subject to the provisions of the Forms Manual.
11	Power to sanction preservation or destruction of records.	Chairman—Full powers According to the procedure laid down by the Government.
12	Power to correspond with Foreign Telecommunication Administrations and International Telecommunication Organisations on Technical matters.	Chairman, Member and any other officer of the Board Headquarter authorised by the Chairman or Member.
13	Power to execute and sign contracts on behalf of the Board.	Chairman, member and Director—In accordance with their financial powers and principles as laid down in Chapter IX of the Posts and Telegraphs Manual, Volume II and subject to financial limits and other conditions laid down by the Government.
14	Power to negotiate fixation of accounting rates for International Telecommunication Traffic with Foreign Telecommunication Administration.	Chairman—Full powers In consultation with the finance member.
15	Power to sign agreements on procurement of equipments and Spares from National and International sources.	Chairman or members as specified in the Procurement Regulations and in accordance with procedures laid down by the Government.
16	Change in the jurisdiction of an office	Board—Regions	.. This power shall be exercised in consultation with the concerned member.
		Chairman—Divisional or equivalent and Sub-Divisional Offices.	

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| 17 | Creation and retention of posts | Board—Posts in New National Scales XXI to V and with the approval of the Government, posts in New National Scale IV and above. | Subject to availability of funds in the budget. |
| 18 | Re-designation of posts | Authority empowered to create posts may also re-designate the same, subject to concurrence of the Establishment Division and the Ministry of Finance. | |
| 19 | Shifting of Headquarter | Board—Regions. | This power shall be exercised in consultation with the concerned member. |
| 20 | Sanction of leave: | Chairman—Divisional, Sub-Divisional and other offices.
Chairman—Directors | Central office staff only. |
| | (a) Earned leave | Member (Administration)—Divisional Engineers, Sub-Divisional-Officers and equivalent officers.
Director (Staff Administration)—Assistant Directors, Assistant Engineers, Assistant Divisional Engineers and equivalent officers.
Divisional Engineer (Staff Administration) and Deputy Director (Staff Administration)—Employees in New National Scales XXI to XIII. | |
| | (b) Casual leave | Controlling Officers. | |
| 21 | Lease of land and other property | Board—Full powers | Provided it is for 1 year and is given by public auction or through tender. |
| 22 | Power to institute or defend suits or other litigations. | Board—Full powers | |

ANNEXURE II
ADMINISTRATIVE POWERS OF THE REGIONAL HEADQUARTER.

Sl. No. 1	Nature of power. 2	Extent of power. 3	Remarks. 4
1	Power to make appointment to various posts (subject to the provisions of Recruitment Rules).	General Manager—Posts in New National Scales XII to XIV. Director—Posts in New National Scales XV to XVII. Assistant General Manager—Posts in New National Scales XVIII to XXI.	
2	Power to transfer officers and other employees.	General Manager—Employees in New National Scales X to XII. Director—Employees in New National Scales XIII to XVI. Assistant General Manager—Employees in New National Scales XVII to XXI.	Inter-Divisional transfers are to be done by the General Manager.
3	Power to accept resignation of officials	Full powers by the respective appointing authority.	
4	Power to sanction pensions to officers and other employees.	Full powers by the respective appointing authority.	
5	Commutation of pensions	Full powers by the appointing authority.	
6	Power to fix the amount of security deposits.	General Manager—Full powers subject to the rules in the Manuals. Assistant General Manager—Employees in New National Scales XVII to XXI.	Rule 193 of the Posts and Telegraphs Manual, Volume-II.
7	Power to order the forfeiture of security deposits.	General Manager—Full powers subject to the rules in Manuals.	Rules 258 and 259 of the Posts and Telegraphs Manual, Volume II.
8	Power to sanction preservation or destruction of records.	General Manager—Full powers according to procedure laid down by the Government.	
9	Power to execute and sign contracts on behalf of the Region.	General Manager—Powers as laid down in Chapter IX of the Posts and Telegraphs Manual, Volume II.	

- 10 Power to sanction journey of officers and other employees.
 General Manager may sanction the journey of all officers and other employees below the rank of Divisional Engineers beyond the Region for a period not exceeding seven days for enquiry and the grant of travelling allowances to such officers and other employees provided that no acting arrangement in place of the officer or the employee is made.
 Rules 369 and 374 of the Posts and Telegraphs Manual, Volume X.
- 11 Power to sanction conversion of a non-departmental exchange telephone connection into a departmental exchange connection and of a non-exchange connection into a departmental or a non-departmental exchange connection.
 General Manager may sanction provided that the period for which the original connection was granted is not curtailed.
- 12 Power to grant leave preparatory to retirement.
 Appointing authority—Full powers.
- 13 Power to grant earned leave
 General Manager—Posts in New National Scales X to XII.
 Director—Posts in New National Scales XIII to XVI.
 Assistant General Manager—Posts in New National Scales XVII to XXI.
- 14 Power to sanction the opening of combined offices.
 General Manager—Full powers, provided—
 (i) the cost of the line is within his own powers of sanction;
 (ii) the office is estimated to work at a profit on the basis of the usual guarantee calculations; and
 (iii) its working charges are within his own powers of sanction.
- 15 Power to quote guarantees for combined offices.
 General Manager—May quote a guarantee—
 (i) if the project does not involve the use of masts or cables;
 (ii) subject to the provision that the working charges on which it is based, if beyond his own powers of sanction, are subsequently approved by the Chairman;

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(iii) when the cost of construction of the line is within the powers of sanction of the Head of the Region, but if the cost is beyond his powers, the guarantee is subject to the approval of the Chairman for the construction of the line; and

(iv) subject to the condition that the guarantee is calculated according to the rules in the Posts and Telegraphs Manual.

16 Power to review or terminate guarantees for combined offices after expiry of the guaranteed period.

General Manager—Powers as laid down in Rules 140—142 of the Posts and Telegraphs Manual, Volume IX.

17 Power to close combined offices

General Manager—May close an office provided the abolition of its working charges is within his powers of sanction.

18 Powers to decide questions concerning delivery of messages by means of bi-cycles.

General Manager—May decide when delivery by means of bi-cycles is desirable and the number of bi-cycle Peons are required to be employed.

19 Powers to grant applications to send press bearing telegrams.

General Manager—May grant applications, immediate report being made to the Chairman.

20 Power to grant applications for registration of newspapers under press Rules.

General Manager—May grant such applications, immediate report being made to the Chairman.

21 Power to sanction the traffic arrangements of circuits.

General Manager—May sanction alterations in working arrangements of circuits within the limits of his Region (including transfer of wires) with the exception of through circuits specified in rule 23 of the Posts and Telegraphs Manual, Volume IX.

22 Power to declare pie-money circuits

General Manager—Full powers.

Explanation—Any circuit on which the traffic normally reaches or exceeds 150 messages to any consecutive eight hours may be declared by the Head of the Region to be a pie-money circuit.

Rules 195 of the Posts and Telegraphs Manual, Vol. IX.

ANNEXURE III
ADMINISTRATIVE POWERS OF DIVISIONAL ENGINEER OF A DIVISION

Sl. No.	Nature of power.	Extent of power.	Remarks.
1		3	4
1	Power to make appointment to various posts (subject to the provisions of Recruitment Rules).	Posts in New National Scales XVIII to XXI.	
2	Power to transfer	Full powers with respect to the employees under him, except gazetted officers.	
3	Power to the accept resignation of the employees.	Full powers in respect of the employees for whom he is the appointing authority.	Rule 32 of the Posts and Telegraphs Manual, Volume-II.
4	Power to sanction ordinary pension (including gratities) and to decide questions allied to the grant thereof.	Full powers in respect of the employees for whom he is the appointing authority.	
5	Power to grant leave on average pay ..	Full powers in respect of whom he is the appointing authority.	
6	Power to execute and sign contracts on behalf of the Board (subject to the provisions laid down by the Government).	Power as defined in Chapter IX of the Posts and Telegraphs Manual, Volume-II.	
7	Power to fix cash imprest of a departmental telegraph office.	May fix up to Taka 1000.	
8	Power to fix the temporary increase of cash imprest of a departmental Telegraph office.	May sanction in excess of the ordinary imprest as laid down in Chapter II of the Posts and Telegraphs I.A.C., Volume III.	
9	Power to destroy cash account vouchers	May destroy vouchers of Taka 25 and under.	
10	Power to provide Telephone connections	Full powers to provide lines for telephone connection for Government offices and public provided the cost involved in each case is within the limit of his financial powers to sanction estimate relating to construction and reconstruction works.	

ANNEXURE IV
ADMINISTRATIVE POWERS OF AN OFFICER IN CHARGE OF A SUBDIVISION

Sl. No	Mature of power	Extent of power	Remarks
1	2	3	4
1	Power to make appointment to various posts.	Posts in New National Scales—XVIII to XXI.	
2	Power to transfer officials Full powers with respect to the employees under him, except gazetted officers.	
3	Power to grant Earned Leave Full powers with respect to the employees under him, except in the case of Engineering Supervisor and above, if any.	
4	Power to accept resignation Full powers in respect of the employees for whom he is the appointing authority.	
5	Power to sanction ordinary pensions (including gratuities) and to decide questions allied to the grant thereof.	.. Full powers in respect of the employees for whom he is the appointing authority.	
6	Power to inspect offices May inspect all offices under his administrative control.	
7	Power to indent stores May submit direct to the Controller of Telegraph Stores, Divisional Telegraph Stores and Depot in tents for all sanctioned works of construction, repairs and first fitting and for battery materials within the sanctioned equipment of each office or system.	

ANNEXURE V
BOARD HEADQUARTER
Discipline and Appeal Powers.

Sl. No.	Post.	Appointing Authority.	Punishing Authority.		Appellate authority.	
			Minor penalty.	Major penalty.	In the case of minor penalty.	In the case of major penalty.
1	2	3	4	5	6	7
1	New National Scale X	Chairman	Member (Administration).	Chairman	Chairman	Secretary to the Government.
2	New National Scales XI to XIV.	Member (Administration).	Director (Staff Administration).	Member (Administration).	Member (Administration).	Chairman.
3	New National Scales XV to XVII.	Director (Staff Administration).	Divisional Engineer (Staff Administration)/Deputy Director (Staff Administration).	Director (Staff Administration).	Director (Staff Administration).	Member (Administration).
4	New National Scales XVIII to XXI.	Divisional Engineer (Staff Administration)/Deputy Director (Staff Administration).	Divisional Engineer (Staff Administration)/Deputy Director (Staff Administration).	Divisional Engineer (Staff Administration)/Deputy Director (Staff Administration).	Director (Staff Administration).	Director (Staff Administration).

ANNEXURE VI
REGIONAL HEADQUARTER
 Discipline and Appeal Powers.

Sl. No.	Post.	Appointing authority.	Punishing Authority.		Appellate Authority.	
			Minor penalty.	Major penalty	In the case of minor penalty.	In the case of major penalty.
1	2	3	4	5	6	7
1	New National Scales XII to XIV.	General Manager	Director	General Manager ..	General Manager ..	Member (Administration), General Manager.
2	New National Scales XV to XVII.	Director ..	Assistant General Manager.	Director ..	Director ..	General Manager.
3	New National Scales XVIII to XXI.	Assistant General Manager.	Assistant General Manager.	Assistant General Manager.	Director ..	Director.

ANNEXURE VII
 DIVISION AND SUBDIVISION
 Discipline and Appeal Powers.

Sl. No.	Post.	Appointing authority.	Punishing authority.		Appellate authority.	
			Minor penalty.	Major penalty.	In the case of Minor penalty.	In the case of Major penalty.
1	2	3	4	5	6	7
1	New National Scales XVIII to XXI.	Divisional Engineer	Divisional Engineer	Divisional Engineer	Director	Director.
2	New National Scales XVIII to XXI.	Sub-Divisional Engineer.	Sub-Divisional Engineer.	Sub-Divisional Engineer.	Sub-Divisional Engineer.	Divisional Engineer.

ANNEXURE VIII

Discipline, Appeal and Review Powers in respect of Board's Officers above New National Scale X.

Sl. No.	Post.	Appointing authority.	Punishing Authority.		Appellate or reviewing authority.	
			Minor penalty.	Major penalty.	In the case of minor penalty.	In the case of major penalty.
1	2	3	4	5	6	7
1	Officers in New National Scales IV and above.	President	Secretary to the Government.	President	President	President.
2	Officers in New National Scales IX to V.	Board	Chairman	Board	Board	Secretary to the Government.

A. B. M. TAHER

Chairman
Bangladesh Telegraph and
Telephone Board.

NOTIFICATION

Dacca, the 10th January, 1980.

No. S.R.O. 17-L/80.—In exercise of the powers conferred by section 17 of the Bangladesh Telegraph and Telephone Board Ordinance, 1979 (Ord. XII of 1979), the Bangladesh Telegraph and Telephone Board, with the prior approval of the Government, is pleased to make the following regulations, namely:—

THE BANGLADESH TELEGRAPH AND TELEPHONE BOARD (CONDUCT OF BUSINESS) REGULATIONS, 1980.

1. **Short title.**—These regulations may be called the Bangladesh Telegraph and Telephone Board (Conduct of Business) Regulations, 1980.

2. **Definitions.**—In these regulations, unless there is anything repugnant in the subject or context,—

(a) "Board Headquarter" means the Central Office of the Board;

(b) "Branch" means the functional unit consisting of sections and headed by a Director or an Officer of equivalent rank;

(c) "Business" means all work done by the Board;

(d) "Division" means a field unit of the Board which is directly under the control of a Region or of the Board Headquarter;

(e) "Ordinance" means the Bangladesh Telegraph and Telephone Board Ordinance, 1979 (Ord. XII of 1979);

(f) "Region" means an administrative unit of the Board headed either by a General Manager or by a Director;

(g) "Secretary" means the Secretary of the Board;

(h) "Section" means the basic working unit in the Board Headquarter under a Branch; and

(i) "Wing" means a unit responsible for the conduct of business of the Board Headquarter in a distinct and specified sphere headed by a member.

3. **Allocation of Business.**—(1) There shall be four wings, each headed by whole-time member, namely:—

(a) Administration;

(b) Finance;

(c) Maintenance and Operation; and

(d) Planning and Development.

(2) Subject to the provisions of the Ordinance, the Chairman shall be responsible for the management, supervision, co-ordination and control of the functions of the Wings.

(3) The member in-charge of a Wing shall be responsible for the proper execution of policy matters as well as the functions of the Wing. The functions of each Wing shall be decided by the Board and may be amended by the Board or by the Government if and when required.

(4) Subject to the provisions of the Ordinance, the Chairman may call for any file or document relating to any matter and overrule any decision on any such matter taken by any member or any other officer in the interest of the functions of the Board.

(5) Where a Business relates to more than one Wing, the member primarily in-charge of the Business shall finalise it in consultation with the member in-charge of the other Wings. If the members fail to agree, the case shall be put up to the Chairman for decision.

(6) The detailed duties and responsibilities of the officers of each Wing shall be determined by the concerned member.

4. **Transaction of Business.**—(1) The Chairman being the chief executive of the Board shall exercise all the executive powers conferred on the Board under the Ordinance except the powers which the Board may itself retain.

(2) The Chairman shall also exercise the powers of the Telegraph Authority under the Telegraph Act, 1885 (XII of 1885), and the powers of Director-General, Telegraph and Telephone as contained in the Post and Telegraph Manuals, Codes, and Fundamental Rules and Supplementary Rules and such other rules as may be made by the Government.

(3) For the efficient management of the affairs of the Board, the Chairman may, with the approval of Government, authorise the members and other officers to exercise such of his powers as he may deem necessary.

(4) No major policy decision within the framework of the general policy decision of the Government shall be taken except with the approval of the Board.

(5) It shall be the duty of the members to aid and advise the Chairman in the formulation of policy and in the discharge of his duties.

(6) The members shall generally keep the Chairman informed of important matters of their respective Wings.

(7) The Chairman shall be responsible for the proper conduct of business assigned to the Board under the Ordinance.

(8) The Chairman, through finance member, shall ensure that the funds controlled by the Board are spent in accordance with the rules laid down by the Government and the Board.

(9) The Board Headquarters shall have power to issue instructions and directives to Regional, Divisional and other offices.

(10) In case of any doubt as to which Wing shall deal with any particular Business, the matter shall be referred to the Board and its decisions shall be final.

(11) Unless otherwise directed, all correspondence with the Board Headquarters by employees and subordinate offices under it shall be addressed to the Chairman. However, subordinate offices may also draw the attention of the member or other officers concerned, if necessary.

(12) All selection for foreign training of officers and other employees shall be done through Selection Committees to be constituted by the Board with the approval of the Government.

(13) When the subject of a case concerns more than one Region, no order shall be issued from any Region. Orders and instructions in such cases shall be issued by the Board Headquarters.

(14) The Board Headquarters may call for papers relating to any case dealt with in any of the offices of Region, Division or any other office under the Board.

5. **Relations of the Board with the Government.**—(1) The Board shall exercise full authority to decide on all matters subject to the provisions of the Ordinance and these regulations and also subject to the general or special directives issued by Government from time to time.

(2) To discharge the functions specified in the First schedule to the Ordinance, the Board shall refer to the Ministry of Post, Telegraph and Telephone cases relating to—

- (i) change of existing policy decisions given by the Ministry of Post, Telegraph and Telephone ;
- (ii) disputes with Telegraph Authority as specified in section 15 of the Telegraph Act, 1885 ;
- (iii) approval of cases beyond the financial powers of the Board ;
- (iv) capital and revenue budget of the Board ;
- (v) reappropriation of funds within the capital budget except from one minor head to another ; and
- (vi) incur of any new expenditure not provided for within the budget grant.

(3) Subject to the provisions of the recruitment rules, the Board shall directly refer to the Bangladesh Public Service Commission all cases of recruitment of Officers and other employees.

6. Relationship with the Regions and Divisions directly administered by the Board Headquarter.—(1) Where the Regions and Divisions perform functions which distinctly coincide with the functions of a particular Wing, the Heads of such Regions and Divisions shall be under the direct control and supervision of the member in-charge of that Wing.

(2) Where the Regions and Divisions perform functions which are related to different Wings, the Heads of such Regions and such Divisions shall be under the direct control and supervision of the Chairman.

(3) In case of any dispute as to whether the Head of a particular Region or Division shall be under a particular member or under the Chairman, the matter shall be decided by the Board.

(4) Subject to the provisions of these regulations, all cases of policy nature, interpretation of rules and regulations, creation of posts, reorganisation of offices and any other matter which may concern more than one Region should be referred to the Board Headquarters for consideration and decision.

7. Cases to be dealt with at Board Meeting.—The following cases shall be dealt with at a meeting of the Board, namely:—

- (a) all important economic, financial and administrative policy matters;
- (b) proposal not to implement an earlier Board decision;
- (c) matters relating to interpretation of rules and regulations;
- (d) capital and Revenue Budget before it is submitted to the Government;
- (e) annual Development programme;
- (f) major reappropriation of Fund under Revenue Head;
- (g) proposals for any new levy or change in tariff;
- (h) proposals for floating of loans; and
- (i) any other matter which is considered important by the Chairman and the members.

8. Procedure for submission of cases to Board Meeting.—(1) The member concerned shall transmit to the Secretary a clear memorandum of the case, hereinafter referred to as the "Working paper", giving the background and relevant facts, the points for decision and the recommendation of the member concerned. The case shall be self-contained and shall include such relevant papers as may be necessary for the proper appreciation of the case. At least 10 copies of the Working papers should be supplied to the Secretary for circulation among Chairman and members, and retention by the Secretary.

(2) Where a case concerns more than one Wing, the Working paper shall contain recommendations of the members concerned, if agreement is reached amongst them or shall state the points of difference and the recommendation

of each member concerned if no agreement is reached. In the latter circumstances, the case shall, before submission to the Board meeting, be shown to the sponsoring Wing by the concerned Wing which shall see that its view point has been correctly and adequately reflected.

(3) In the case of any proposal having financial involvement, the views of the Finance Wing shall be obtained and recorded in the Working paper. In case of Development expenditure, the views of both finance member and member in-charge of Planning and Development Wing shall be obtained and recorded in the Working paper.

(4) The Secretary shall satisfy himself that the Working paper is complete and in appropriate form. He may keep a case pending until the requirements of sub-regulations (1) to (3) have been complied with, after intimation to the concerned members.

(5) Cases shall normally be dealt with by discussion at the general meetings of the Board and decided by a majority vote as provided by the Ordinance except that the Chairman may, where he considers necessary in the interest of efficient management of the affairs of the Board, over-rule such decision in accordance with the provisions of the Ordinance.

(6) When the Chairman decides to over-rule the majority decision of the Board, he shall refer the case to the Government for approval. Till the approval of the Government is obtained, he shall have the power to keep the implementation of the majority decision in abeyance.

(7) If the Government do not approve the over-ruling of majority decision by the Chairman, the case shall again be put up in the Board meeting for a fresh decision and the Chairman shall have no further authority to over-rule this decision of the Board.

(8) In the event of emergency, cases may be dealt with by circulation among ~~best~~ members. No case which requires Board's decision shall be dealt with through circulation unless authorised by the Chairman to do so.

(9) Cases specified in sub-regulations (8) shall be circulated by the Secretary and in doing so—

(a) he shall, under orders from the Chairman, specify the time by which opinion shall be communicated to him by such member. If a member does not communicate his opinion by the specified time, it shall be presumed that he accepts the recommendations contained in the case ;

(b) after all opinions have been obtained or after the specified time has expired, the Secretary shall place all relevant matters of the case before the Chairman ;

(c) the decision reached and the action taken shall be reported by the Secretary to the next meeting of the Board.

9. Procedure regarding Board Meetings.—(1) The meetings of the Board shall normally be held at least once a month on a date, place and time to be fixed by the Chairman.

(2) The Chairman, may, with 2 days' notice, call special meetings of the Board at any time on any day to discuss urgent Business.

(3) The Secretary shall ordinarily issue notice to the members three days in advance of a meeting specifying the cases proposed to be placed on the agenda together with the Working papers relating to such cases.

(4) A case for inclusion in the agenda of a meeting of the Board should normally reach the Secretary at least ten clear working days in advance of the meeting.

(5) The Secretary shall attend all meetings and prepare a brief record of discussion and decisions.

(6) The Secretary shall circulate the draft minutes to the members for their comments, if any. If a member considers that there has been a mistake or omission in recording the minutes, he may point it out to the Secretary within three days of receipt of the draft minutes.

(7) The Secretary shall amend the draft minutes in the light of the remarks by the members and then place the same to the Chairman for approval. On being approved, the minutes of the meeting shall be issued under the signature of the Secretary.

(8) The minutes of the meeting will again be placed in the next meeting of the Board for information.

10. **Action on Board Decisions.**—(1) When a case has been decided by the Board, whether after circulation or by discussion in a meeting of the Board, decisions shall be communicated by the Secretary to the concerned Wing or Wings for immediate implementation.

(2) The member concerned shall report back to the Board in its next meeting the actions taken regarding implementation of the decision.

(3) The Chairman may, through notes, require the member concerned to submit report to him on the implementation of a particular decision of the Board.

(4) If a particular decision of the Board is not implemented, the matter will again be discussed in a meeting of the Board.

11. **Orders, Agreements and Contracts.**—(1) All executive actions taken by the Board Headquarters shall be deemed to have been taken on behalf of the Board.

(2) The Chairman, Members and Directors engaged in Board Headquarters and persons holding equivalent status in Board Headquarters may authenticate by signature, all orders and other instruments made and executed in the name of the Board provided that any other officer not mentioned above may be authorised by the Board for a particular occasion to authenticate an order or instrument on behalf of the Board.

(3) The Ministry of Foreign Affairs, through the Ministry of Posts, Telegraphs and Telephones may issue necessary instructions regarding the authentication of international agreements and treaties and also of orders and instruments in connection with the Bangladesh Telegraph and Telephones interest in foreign countries or at international conferences, organisations and negotiations.

12. **Custody of Board Papers.**—(1) The Secretary shall maintain records of each case decided by the Board either through circulation or in a meeting of the Board.

(2) All proceedings of a meeting of the Board and records directly relating thereto shall be treated as confidential documents and shall remain in the custody of the Secretary.

A. B. M. TAHER

Chairman,

Bangladesh Telegraph and Telephone Board.

NOTIFICATION

Dacca, the 10th January, 1980.

No. S.R.O.18-L/80.—In exercise of the powers conferred by section 17 of Bangladesh Telegraph and Telephone Board Ordinance, 1979 (Ord. XII of 1979), the Bangladesh Telegraph and Telephone Board, with the prior approval of the Government, is pleased to make the following regulations, namely:—

THE BANGLADESH TELEGRAPH AND TELEPHONE BOARD (FINANCIAL POWERS) REGULATIONS, 1980.

1. **Short title**—These regulations may be called the Bangladesh Telegraph and Telephone Board (Financial Powers) Regulations, 1980.

2. **Exercise of Financial Powers.**—(1) The Chairman and other officers shall exercise, subject to the general or special instructions of the Government on the questions of policy, such financial powers within the budget allocation as are specified in Annexures I, III and IV to these regulations.

(2) Consultation with the Finance Member shall be necessary from the financial point of view in respect of the matters specified in Annexure II to these regulations.

(3) In case of any dispute, whether a specific provision is applicable to a particular Wing or not, the case may be referred to the Board for decision.

(4) Any financial power given to the Board but not included in the Annexures to these regulations shall be exercised by the Board.

ANNEXURE I

FINANCIAL POWERS OF THE CHAIRMAN OF THE BOARD

Sl. No.	Item.	Extent of powers to be exercised.	Remarks.
1	2	3	4
1	Reappropriation of Funds ..	(a) Within any sub-head on revenue account for permissible items. (b) Within any sub-head on Capital budget subject to any investment cost in the Project Proforma.	
2	Declaration of stores and assets, surplus or unserviceable.	Assets valued up to Taka 2,00,000.	Provided a certificate is obtained in accordance with the procedure laid down by the Government.
3	Write-off of irrecoverable value of store or public money due to losses on theft and fraud.	Up to Taka 50,000	Subject to conditions laid down by the Government.
4	Repair of vehicles ..	Up to Taka 10,000	
5	Power to order refund in accordance with rules or in pursuance of decision of Court in respect of which no appeal is proposed to be filed.	Full power subject to rules laid down by the Government.	
6	Power to sanction investigation of claims for Board employees to arrears of pay and allowances.	Full power except arrear claim over six years and preliberation claims.	
7	Sanction of expenditure debitable to contingencies under the primary unit "Other Contingencies":		
(i)	Local purchase of Stationery	Up to Taka 3,000 at a time	Provided that the Controller of Printing and Stationery and Controller of Telegraph Stores certify that the stationery cannot be supplied from the Government Stationery. No such certificate will be necessary for purchases costing less than Taka 500.
(ii)	Purchase and repair of office equipment and furniture.	Repair—Full powers. Purchase—Up to Taka 10,000 in each case.	
(iii)	Hire charges of office furniture.	Up to Taka 1,000 per annum for each office.	Provided the furniture is hired only on the opening of a new office or on account of substantial addition to the staff and is for temporary period.

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| (iv) | Purchase of uniforms and liveries. | Full powers. | |
| (v) | Purchase of typewriters, calculators, copiers and duplicators. | Full powers. | .. Provided that the Controller of Printing and Stationery and the Controller of Telegraph Stores certify that the stationery cannot be supplied from the Government Stationery. |
| (vi) | Purchase of bi-cycles .. | Full powers .. | .. For bulk purchase through Director Procurement for use of all offices of the Board. |
| (vii) | Repair of bi-cycles .. | Full powers. | |
| (viii) | Purchase of periodicals and newspapers. | Full powers as per Government rules. | |
| (ix) | Purchase of books and maps. | Full powers. | |
| (x) | Expenditure on carriage of records. | Full powers. | |
| (xi) | Freight on carriage of Board's property. | Full powers. | |
| (xii) | Electricity, water and sewerage charges for office accommodation. | Full powers. | |
| (xiii) | Postal charges .. | Full powers. | |
| (xiv) | Charges for printing at a press other than the Government Press of Directorites, Manuals, Code books, forms and other stationery. | Up to Taka 10,000 per annum | Provided separate special appropriation exists under contingencies for this purpose. |
| (xv) | Expenditure on account of binding work. | Full powers. | |
| (xvi) | Copying and translation charges. | Full powers. | |
| (xvii) | Law charges .. | Full powers in accordance with the Legal Remembrancer's Manual. | |
| (xviii) | Fee to Law Officers .. | Full powers in consultation with the Ministry of Law. | |
| (xix) | Engagement of Law Officer. | Full powers in consultation with the Ministry of Law. | |
| (xx) | Compensation payable to any individual under law, rules or judgement of Courts. | Full powers. | |

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(xxi) Charges or remittance of pay and allowances of Establishment by Money Order, other than leave salary. Full powers.

(xxii) Expenditure on—

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| (a) Rent of non-residential buildings. | Up to Taka 5,000 per month | } Subject to the following conditions, namely:— |
| (b) Rent of residential buildings. | Up to Taka 1,500 per month | |
- (a) The area does not exceed the scale determined by the Ministry of Public Works and Urban Development.
- (b) In the case of a building to be used for office purposes, the building is wholly and actually used for office purpose.
- (c) The Executive Engineer and, in the case of Dacca, the Ministry of Public Works and Urban Development certify that no Government buildings or abandoned house is available.
- (d) The rent is within the scale laid down with the concurrence of the Ministry of Finance.

Notes: (1) This certificate is to be obtained before the house is actually hired.

(2) The Chairman can sanction six months' rent in advance when necessary.

- (c) Repairs to hired and requisitioned buildings for office or residence. Full powers, subject to the conditions and limits laid down in the lease deed or law relating to requisition.

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(xxiii) Entertainment:

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| (a) | For light refreshment for meetings of the Board and Committees approved by the Government and the Board. | Up to Taka 100.00 in each case, subject to a maximum of Taka 500.00 in a month. | | |
| (b) | For receptions and dinners. | Up to Taka 1,000.00 in each case, subject to a maximum of Taka 4,000.00 in a year. | | |
| 8 | Sanction to the undertaking of work on payment of honorarium. | Up to Taka 1,000.00 in each case, subject to a maximum of Taka 5,000.00 per annum. | | |
| 9 | Permission to postpone recovery of an advance drawn from General Provident Fund for a specific period. | Full powers | .. | Subject to Government rules in this regard. |
| 10 | Grant of advance for purchase of— | | | |
| (a) | Motor Car | .. Full powers | .. | According to Government rules and availability of fund in the budget. |
| (b) | Motor Cycle and Bicycle. | Full powers | .. | .. |
| 11 | Authorisation of the final payment of the fund dues of a deceased officer or other employee to the members of his family despending with the production of succession certificate in the case of minor heirs. | Full powers according to Government rules. | | |
| 12 | Deciding the real legal heir(s) in case where there is no nomination or the nomination is incorrect or invalid. | Full powers in consultation with the Ministry of Law. | | |
| 13 | Condonation of interruption of services. | Full powers as per Government rules. | | |
| 14 | Relaxation of the time-limit for submission of Travelling Allowance Bills: | | | |
| (a) | Where no Travelling Allowance advance was drawn. | Full powers. | | |
| (b) | Where Travelling Allowance advance was drawn. | Up to six months. | | |

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| 15 | Purchase of furniture from a source other than those specified by Government, | Full powers subject to rules laid down by the Government. | |
| 16 | Power to sanction fixed travelling allowance to be drawn by an officer or other employee. | Full powers as per Government rules. | |
| 17 | Relaxation of time-limit laid down under Government decision No. 2, under S.R. 105/C where the family members of an officer or other employee appointed to first post could not join him within 6 months for reasons beyond his control. | Full powers as per Government rules. | |
| 18 | Grant of travelling and daily allowance to non-official members of Commissions or Committees set up by the Government and to foreign Experts. | Up to maximum rates admissible to Secretaries to the Government. | |
| 19 | Grant of daily allowance for compulsory halt due to dislocation of Communication. | Full powers except Chairman himself. | |
| 20 | Grant of extra-ordinary leave to temporary officers and other employees up to one year for reasons beyond their control. | Full powers. | |
| 21 | Grant of leave terms to officers on contract. | Full powers to the extent admissible under Government rules. | |
| 22 | Grant of special disability leave. | Full powers, provided that— | <p>(a) the disability manifests itself within 3 months after the occurrence of its causes ; and</p> <p>(b) Financial Adviser of the Ministry of Posts, Telegraph and Telephone has been consulted.</p> |
| 23 | Relaxation of time-limit of one month within which purchase of conveyance against advance by Board should be completed— | | |
| | (a) Motor Car | .. Full powers. | |
| | (b) Motor Cycle and Bicycle | Full powers. | |

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24	Condonation of deficiency in qualifying services for pension.	Up to any period less than a year if both conditions mentioned below are satisfied:— (i) If an officer or other employee dies while in service or retires under circumstances beyond his control such as on invalidation or abolition of his post; and (ii) If service rendered by him is meritorious.	
25	Power to sanction deputation of officers and other employees.	Full powers subject to the provisions in the Ordinance.	
26	Grant of honorarium to examine for setting of question papers and evaluating answer scripts for recruitment or other departmental examinations.	Full powers subject to the conditions laid down by the Government.	
27	Sale of surplus and unserviceable store and stock by auction.	Full powers.	By public auction through Controller of Telegraph Stores.
28	Purchase of vehicles in replacement of old ones.	Full powers if— (i) specific budget provision exists, and (ii) the old vehicle is condemned according to prescribed procedure.	
29	Grant of advance to T&T officials from Provident Fund.	Up to two advances except to the Chairman himself subject to the general conditions prescribed in the rules governing such advance.	

ANNEXURE II

1. Expenditure for which no provision exists in the budget.
2. Levy of taxes and fees.
3. Re-appropriation between major and minor heads within the budget.
4. A change in the terms and conditions of service of the officers and other employees of the Board which have financial implications.
5. Grant of higher initial pay, advance increment, honorarium or any special remuneration by whatever name called, to any officer or employees of the Board.
6. Determination of terms and conditions of appointment on contract.
7. Creation of new additional post.
8. Schemes to be submitted to the Government.
9. Preparation of the annual budget and proposals for re-appropriation, additional grant and revised budget.
10. Annual Report and audited statement of accounts and audit report to be submitted to the Government.
11. Procedure in regard to the purchase and sale of goods and stores and services required or rendered by the Board.
12. Proposals for the purchase or sale of any immovable property or share.
13. Proposals for declaring goods, stores, machines and transports unserviceable and disposal thereof if the book value is beyond Taka 5,000·00.
14. Proposals for writing-off losses beyond Taka 5,000·00.
15. All agreements on foreign loan, aid and grant.

ANNEXURE III

FINANCIAL POWERS OF GENERAL MANAGER AND DIRECTOR WITH INDEPENDENT CHARGE

Sl. No.	Item	Extent of power to be exercised.	Remarks.
1	2	3	4
1	Reappropriation of Fund	General Manager— 5% of the Revenue Budget in any sub-head except pay and contingency sub-head allocated to the Region.	
2	Declaration of Stores surplus or unserviceable,	General Manager— Up to Taka 25,000.	
3	Repair of Vehicles	Director with Independent charge— Up to Taka 10,000 General Manager— Up to Taka 2,000 at a time. Director with independent charge— Up to Taka 1,000 at a time.	
4	Sanction of expenditure debitable to contingencies under primary unit "other contingencies".		
	Expenditure in cases where lump sum provision or allocation of funds exists and individual funds are not specified in details :		
	(i) Local purchase of stationery.	General Manager— Up to Taka 500 per month.	Provided that the Controller of Printing and Stationery and the Controller of Telegraph Stores is unable to supply. Purchase of Stationery less than Taka 250.00 at a time will have no such restrictions.
		Director with Independent charge— Up to Taka 200 per month.	Provided that the Controller of Printing and Stationery and the Controller of Telegraph Stores is unable to supply.
	(ii) (a) Purchase of Office equipment and furniture.	General Manager— Up to Taka 2,000 at a time in any item. Director with Independent charge— Up to Taka 1,000 at a time in any item.	

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| (iii) Repair of office equipment and furniture. | General Manager—Up to Taka 2,000 at a time in any item.

Director with independent charge—Up to Taka 1,000 at a time in any item. | |
| (iv) Fire charges of office furniture. | General Manager—Up to Taka 300 per annum for each office.

Director with independent charge—Up to Taka 200 per annum for each office. | |
| (v) Purchase of uniforms and liveries. | General Manager—Full powers as per Government rules of entitlement and allocation of fund by the appropriate authority.

Director with independent charge—Full powers as per Government rules of entitlement and allocation of fund by the appropriate authority. | |
| (vi) Purchase of Type writer and Duplicator. | General Manager—Up to Taka 20,000 at a time.

Director with independent charge—Up to Taka 20,000 at a time. | } Provided that Controller of Printing and Stationery is unable to supply. |
| (vii) Repair of bicycles .. | General Manager—Up to Taka 200 at a time.

Director with independent charge—Up to Taka 150 at a time. | |
| (viii) Purchase of periodicals and Newspapers. | General Manager—Up to Taka 100 per month.

Director with independent charge—Up to Taka 100 per month. | As per Government Rules.

As per Government Rules. |
| (ix) Purchase of books and maps. | General Manager—Up to Taka 2,500 per annum.

Director with independent charge—Up to Taka 1,500 per annum. | |
| (x) Expenditure on carriage of records. | General Manager—Up to Taka 300 at a time.

Director with independent charge—Up to Taka 200 at a time. | |

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| (xi) | Freight on movement of Government property. | General Manager— Up to Taka 2,000 per annum.

Director with independent charge— Up to Taka 1,600 per annum. | |
| (xii) | Electricity, Water charges, sewerage and Municipal charges for office accommodation. | General Manager— Full powers.

Director with independent charge— Full powers. | |
| (xiii) | Charges for remittance of pay and/or allowance of establishment by money order other than leave salary. | General Manager— Full powers.

Director with independent charge— Full powers. | |
| (xiv) | Postal charges .. | General Manager— Full powers.

Director with independent charge— Full powers. | |
| (xv) | Charges for printing of forms and other stationery at a press other than the Government Press. | General Manager— Up to Taka 1,000 per annum subject to a maximum of Taka 300 at a time.

Director with independent charge— Up to Taka 750 per annum subject to a maximum of Taka 200 at a time. | } Provided that separate special appropriation exists under contingencies for the purpose. |
| (xvi) | Expenditure on account of building works. | General Manager— Up to Taka 500 at a time.

Director with independent charge— Up to Taka 500 at a time. | |
| (xvii) | Copying and translation charges. | General Manager— Up to Taka 100 at a time.

Director with independent charge— Up to Taka 100 at a time. | |
| (xviii) | Law charges .. | General Manager— Up to Taka 1,000 per annum.
Director with independent charge— Up to Taka 1,000 per annum. | } In accordance with Legal Remembrancer's Manual. |
| (xix) | Entertainment: | | |
| (a) | For light refreshment of officers in official meetings and official visitors. | General Manager— Up to Taka 150 per month. | |

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| | | Director with independent charge—Up to Taka 100 per month. |
| | (b) For dinners and receptions. | General Manager—Up to Taka 100 at a time subject to maximum of Taka 400 per annum. |
| 5 | Grant of advance from Provident Fund. | General Manager—Full powers to sanction up to two advances subject to conditions prescribed under rules governing such advance. |
| | | Director with independent charge—Full powers to sanction first advance subject to conditions prescribed under the rules governing such advance. |
| 6 | Permission to postpone recovery of an advance drawn from General Provident Fund. | General Manager—Full powers for a period of six months. |
| | | Director with independent charge—Full powers for a period of six months. |
| 7 | Purchase of furniture from other than the Authorised dealer. | General Manager—Full powers within the financial allocation. |
| | | Director with independent charge—Full powers within the financial allocation. |
| 8 | Construction, reconstruction and maintenance work (Revenue Head): | |
| | (i) Construction, alteration, maintenance and addition to Telegraph and Telephone Buildings. | General Manager—Up to Taka 1 lakh in each case. |
| | | Director with independent charge—Up to Taka 1 lakh in each case. |
| | (ii) Installation and maintenance of electricity, sanitary, Water and Gas fittings in Telegraph and Telephone Buildings. | General Manager—Up to Taka 50,000 in each case. |
| | | Director with independent charge—Up to Taka 50,000 in each case. |

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(iii) Lines and Wires (including contribution works).	General Manager—Up to Taka 1 lakh in each case.
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Director with independent charge—Up to Taka 1 lakh in each case.

(iv) Apparatus and Plants (including contribution works).	General Manager—Up to Taka 50,000 in each case.
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Director with independent charges—Up to Taka 50,000 in each case.

(v) Mast and Aerial (including contribution work).	General Manager—Up to Taka 50,000 in each case.
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Director with independent charge—Up to Taka 50,000 in each case.

9 Power to sanction :

(a) Dismantling Telegraph and Telephone assets including—	General Manager—Up to the value of the assets of Taka 50,000 in each case.	} If found unsuitable and no longer required.
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(i) Apparatus and Plants;	Director with Independent Charge—Up to value of assets of Taka 50,000 in each case.
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(ii) Lines and Wires ;	Director with Independent Charge—Up to value of assets of Taka 50,000 in each case.
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(iii) Mast and Aerials; and	Director with Independent Charge—Up to value of assets of Taka 50,000 in each case.
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(iv) Building.	Director with Independent Charge—Up to value of assets of Taka 50,000 in each case.
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(b) Cost of dismantlement	General Manager—Up to Taka 10,000 in each case.
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Director with independent charge—Up to Taka 10,000 in each case.

10 Compensation for damage to or occupation of private property.	General Manager—Up to Taka 500 in each case.
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Director with independent charge—Up to Taka 500 in each case.

11 Power to sanction advance to other organisations for Telegraph and Telephone work.	General Manager—Full powers up to limit of sanctioned amount in the estimate.
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Director with independent charge—Full powers up to the limit of sanctioned amount in the estimate.

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12 Power to sanction write off—

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| (a) irrecoverable value of stores and cash lost by accident, fraud, robbery, theft, negligence or other causes. | General Manager—Up to Taka 5,000 (Stores)
Up to Taka 500 (Cash).
Director with independent charge—Up to Taka 5,000 (Stores). Up to Taka 500 (Cash). | } Subject to prescribed rules and procedure. |
| (b) losses arising out of the deterioration of stores in stock. The amount of the loss will be the difference between the full book value and the deteriorated value or sale proceeds of the stores. | General Manager—Up to Taka 20,000.
Director with independent charge—Up to Taka 20,000 | } Subject to prescribed rules and procedure. |
| (c) the value of forged currency notes or counterfeit coins on conditions that the transaction proved bonafied. | General Manager—Up to Taka 500 (Cash).
Director with independent charge—Up to Taka 500 (Cash). | } Subject to prescribed rules and procedure. |
- 13 Power to sanction reduction and or suspension of rent of Telegraph and Telephone services in case of inefficient service or total disruption due to unforeseen circumstances.
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| General Manager—Full powers.
Director with independent charge—Full powers. |
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ANNEXURE IV
FINANCIAL POWERS OF DIVISIONS AND SUBDIVISIONS

Sl. No.	Item.	Extent of power to be exercised.	Remarks.
1	2	3	4
1	Sanction of estimate on works (capital) on approved projects.	Divisional Engineer—Building up to Taka 25,000. Apparatus and Plants—Up to Taka 30,000. Lines and Wires—Up to Taka 50,000. Mast and Aerials—Up to Taka 50,000.	For Divisional Engineer in Development Region.
2	Repair of vehicle	Divisional Engineer—Up to Taka 1,000 at a time. Sub-Divisional Officer (Technical)—Up to Taka 500 at a time.	
3	Sanction of expenditure debitable to contingencies under the primary unit "Other Contingencies."		
	(a) Expenditure in case where lump sum provision or allocation of fund exists and individual items are not specified in details:		
	(i) Local purchase of stationery.	Divisional Engineer—Up to Taka 200 per month, provided that Controller of Telegraph Stores is unable to supply. Up to Taka 100 at a time will not be subject to any such restriction. Sub-Divisional Officer (Technical)—Up to Taka 100 per month, provided that the Controller of Telegraph Stores is unable to supply. Purchase amounting up to Taka 50 at a time will not be subject to such restrictions.	
	(ii) Purchase and repair of office equipment and furniture.	Divisional Engineer—Up to Taka 500 at a time. Sub-Divisional Officer (Technical)—Up to Taka 200 at a time.	

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(iii)	Purchase of uniforms and liveries.	Divisional Engineer—Full powers as per Government rules of entitlement and availability of funds in the appropriate Head of Accounts.	
(iv)	Repair of bicycle	Divisional Engineer—Up to Taka 100 at a time.	
		Sub-Divisional Officer (Technical)—Up to Taka 50 at a time.	
(v)	Purchase of periodicals and newspaper.	Divisional Engineer—Up to Taka 50 per month.	
(vi)	Purchase of books and maps.	Divisional Engineer—Up to Taka 300 per annum.	
		Sub-Divisional Officer (Technical)—Up to Taka 50 per annum.	
(vii)	Expenditure on carriage of records.	Divisional Engineer—Up to Taka 100 at a time.	
		Sub-Divisional Officer (Technical)—Up to Taka 50 at a time.	
(viii)	Freight on movement of Government property.	Divisional Engineer—Up to Taka 500 per annum.	
		Sub-Divisional Officer (Technical)—Up to Taka 100 per annum.	
(ix)	Electricity, water and sewerage charges for office accommodation.	Divisional Engineer—Full powers.	} For building under their charge.
		Sub-Divisional Officer (Technical)—Full powers.	
(x)	Postal charges	Divisional Engineer—Full powers.	
		Sub-Divisional Officer (Technical)—Full powers.	
(xi)	Charges for remittance of pay and/or allowance of establishment by money order other than leave salary.	Divisional Engineer—Full powers.	
(xii)	Expenditure on account of binding work.	Divisional Engineer—Up to Taka 100 at a time.	
		Sub-Divisional Officer (Technical)—Up to Taka 25 at a time.	
(xiii)	Copying charge	Divisional Engineer—Up to	

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4	Purchase of furniture from sources other than the authorised dealer.	Divisional Engineer—Full powers within the allotted amount.	
5	Reconstruction and Maintenance Work:		
	(i) Maintenance of Telegraph and Telephone building.	Divisional Engineer—Up to Taka 25,000 in each case.	
		Sub-Divisional Officer (Technical)—Up to Taka 1,000 in each case.	
	(ii) Installation and maintenance of electric, sanitary, water and Gas fittings in Telegraph and Telephone Buildings.	Divisional Engineer—Up to Taka 10,000 in each case.	} Debitable wholly to revenue.
		Sub-Divisional Officer (Technical)—Up to Taka 2,500 in each case.	
	(iii) Lines and Wires (including contribution work).	Divisional Engineer—Up to Taka 30,000 in each case.	
		Sub-Divisional Officer (Technical)—Up to Taka 5,000 in each case.	
	(iv) Apparatus and Plants (including contribution work).	Divisional Engineer—Up to Taka 30,000 in each case.	
		Sub-Divisional Officer (Technical)—Up to Taka 2,500 in each case.	
	(v) Mast and Aerial (including contribution work).	Divisional Engineer—Up to Taka 30,000 in each case.	
		Sub-Divisional Officer (Technical)—Up to Taka 2,500 in each case.	
6	Power to sanction cost of dismantling Telegraph and Telephone assets.	Divisional Engineer—Up to Taka 5,000 in each case.	
7	Sanction of repair to existing Lines and Wires, Apparatus and Plants and Mast and Aerial, wholly chargeable to revenue (maintenance).	Divisional Engineer—Full powers within budget allotment.	
		Sub-Divisional Officer (Technical)—Up to Taka 1,000 at a time.	
8	Compensation for damage to or occupation of private property.	Divisional Engineer—Up to Taka 100 in each case.	
9	Purchase of stores other than those stocked in Telegraph and Telephone Stores Depots.	Divisional Engineer—Up to Taka 500 in each case.	
		Sub-Divisional Officer (Technical)—Up to Taka 50 in each case.	

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10	Sanction of rates, Taxes, Gas, Electricity, Water and Sewerage charges on Telegraph and Telephone Buildings and vehicles in his charge.	Divisional Engineer—Full powers within the allocation. Sub-Divisional Officer (Technical)—Full powers within the allocation.	
11	Sanction cash imprest to attached officers and Engineering Subordinates in accordance with Article 77 and 78 of Posts and Telegraph Initial Accounts Code, Volume-II.	Divisional Engineer—Full powers.	
12	Power to execute contracts and other instruments relating to the business of the Board as laid down in Chapter IX of Posts and Telegraphs Manual, Volume-II.	Divisional Engineer—Full powers.	
13	Power to sanction the supply of map related to the Division from the Survey Department.	Divisional Engineer—Full powers.	
14	Power to sanction commutation of pension in respect of official whose pension is competent to sanction and within the provision of rules.	Divisional Engineer—Full powers.	

A. B. M. TAHER
Chairman
Bangladesh Telegraph
and
Telephone Board.