

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Department of Printing & Publications  
Tejgaon, Dhaka-1208

**Invitation for Re-Tender (OTM / NCT, Non-Consulting Services)**

**Memo No.** 05.04.0000.010.11.001.23/2726

**Date:** 31/12/2023

1	Ministry/Division	Ministry of Public Administration	
2	Agency	Department of Printing & Publications	
3	Procuring Entity Name	Director General (Grade-1)	
4	Procuring Entity Code	Not Used at present	
5	Procuring Entity District	Dhaka	
6	Invitation for	Procurement of manpower supply through outsourcing	
7	Invitation Ref No	05.04.0000.010.11.001.23/2726	
8	Date	31/12/2023	
KEY INFORMATION			
9	Procurement Method	Open Tender Method (OTM)/NCT (Non-Consulting Services)	
FUNDING INFORMATION			
10	Budget and Source of Funds	GoB (Rev.)	
11	Development Partner (if applicable)	Not Applicable	
PARTICULAR INFORMATION			
12	Project / Programme Code (if applicable)		
13	Project / Programme Name (if applicable)		
14	Tender Package No.	DPP-07/2023-24	
15	Tender Package Name	Procurement of manpower supply through outsourcing	
16	Tender Publication Date	31/12/2023	
17	Tender Last Selling Date	10/01/2024 up to 4:00 PM	
		Date	Time
18	Tender Closing Date and Time	11/01/2024	12:00 PM
19	Tender Opening Date and Time	11/01/2024	01:00 PM.
20	Name & Address of the Office(s)	Address	
	-Selling Tender Document (Principal)	Office of the Director General, Department of Printing & Publications, Tejgaon, Dhaka-1208	
	Selling Tender Document (Others)	(a) Office of the Senior Assistant Secretary/Deputy Secretary (Printing), Ministry of Public Administration, Bangladesh Secretariat, Dhaka-1000 (b) Office of the Deputy Director, Bangladesh Forms & Publications Office, Tejgaon, Dhaka-	

		1208 (c) Office of the Deputy Director, Bangladesh Stationary Office, Tejgaon, Dhaka-1208 (d) Office of the Deputy Director, Bangladesh Government Press, Tejgaon, Dhaka-1208 (e) Office of the Deputy Director, Government Printing Press, Tejgaon, Dhaka-1208 (f) Office of the Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka-1208
	<i>Receiving Tender Document</i>	(a) Office of the Director General, Department of Printing & Publications, Tejgaon, Dhaka-1208 (b) Office of the Senior Assistant Secretary/ Deputy Secretary (Printing), Ministry of Public Administration, Bangladesh Secretariat, Dhaka-1000 (c) Office of the Deputy Director, Bangladesh Forms & Publications Office, Tejgaon, Dhaka-1208 (d) Office of the Deputy Director, Bangladesh Stationary Office, Tejgaon, Dhaka-1208 (e) Office of the Deputy Director, Bangladesh Government Press, Tejgaon, Dhaka-1208 (f) Office of the Deputy Director, Government Printing Press, Tejgaon, Dhaka-1208 (g) Office of the Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka-1208
	<i>Opening Tender Document</i>	Office of the Director General, Department of Printing & Publications, Tejgaon, Dhaka-1208
<b>INFORMATION FOR TENDERER</b>		
21	Eligibility of Tenderer	1. Tenderer shall have the legal capacity to enter into the contract under the applicable law. 2. Tenderers shall be enrolled in the relevant professional or trade organisations registered in Bangladesh. 3. Tenderers shall have fulfilled its obligations to pay taxes under the provisions of laws and regulations of Bangladesh. 4. Details information has given in the tender document.
22	Brief Description of services	17 Nos. Manpower supply through Outsourcing (10 Categories)

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23	Price of Tender Document (Tk.)		Taka 1000/- (Taka One thousand) only, non-refundable & the aforesaid amount of taka should be paid through Treasury Challan of Sonali Bank Ltd. (code: 1-2781-0000-2366) in favour of Director General, Directorate General of Department of Printing & Publications, Tejgaon, Dhaka-1208		
24	Package No	Identification of Package	Location	Tender Security Amount (Tk)	Completion Time in Weeks / Months
	DPP-07/2023-24	DPP-07/2023-24	Dhaka	1,00,000/- (One Lac) only	12 (Twelve) months [renewable , if necessary]
PROCURING ENTITY DETAILS					
25	Name of Official Inviting Tender				
26	Designation of Official Inviting Tender		Director General		
27	Address of Official Inviting Tender		Office of the Director General, Department of Printing & Publications, Dhaka-1208.		
28	Contact details of Official Inviting Tender		Telephone: +8802-226603929 e-mail: <a href="mailto:dg@dpp.gov.bd">dg@dpp.gov.bd</a> <a href="mailto:adl@dpp.gov.bd">adl@dpp.gov.bd</a> Web: <a href="http://www.dpp.portal.gov.bd">www.dpp.portal.gov.bd</a>		
29	The procuring entity reserves the right to accept or reject all tenders.				

*22/12/23*

(Abu Fahad Md. Suhag)  
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Department of Printing & Publications  
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