

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
BANGLADESH SECURITY PRINTING PRESS

DEPARTMENT OF PRINTING & PUBLICATIONS
(MINISTRY OF PUBLIC ADMINISTRATION)
TEJGAON, DHAKA-1208.

Tender No. 05.84.0000.014.07.012.24-25/825

Date: 08/12/2024

International Tender Notice

Sealed tenders are hereby invited from the Manufacture/Principal/Local Agent for purchase of the following item for Bangladesh Security Printing Press. The tender documents should be read and filled up carefully, so that the offered complies with the tender documents. Conditional or alternative offer shall not be evaluated.

1	Ministry/Division	Ministry of Public Administration
2	Agency/Department	Department of Printing & Publications, Tejgaon, Dhaka.
3	Office of Procuring Entity	Bangladesh Security Printing Press, Tejgaon, Dhaka.
4	Name of Procuring Entity	Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka-1208.
5	District of the Procuring Entity	Dhaka.
6	Invitation for	Supply, Installation, Testing, Confirming of operation and Implementation of 01(One) No. Cheque Book (Bundle) Packeting/Wrapping Machine (High Quality)
7	Invitation Ref. No	05.84.0000.014.07.012.24-25/825
8	Date	08/12/2024
KEY INFORMATION		
9	Procurement Method	Open Tendering Method (OTM), International.
FUNDING INFORMATION		
10	Source of Funds	Revenue Budget (Government of Bangladesh).
PARTICULAR INFORMATION		
11	Tender Package Name	Supply, Installation, Testing, Confirming of operation and Implementation of 01(One) No. Cheque Book (Bundle) Packeting/Wrapping Machine (High Quality)
12	Tender Publication Date	Date: 09/12/2024
13	Last Date and Time for Selling Tender Document	Date: 19/01/2025 Time: 5:00 PM (BST)
14	Tender Closing Date and Time	Date: 20/01/2025 Time: 1:00 PM (BST)
15	Tender Opening Date and Time	Date: 20/01/2025 Time: 3:00 PM (BST)
16	Name and Address of the office(s)	Name and Address:
	- Selling Tender Document (Principal)	Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka.
	- Selling Tender Document (Others)	1. Director General, Department of Printing & Publications, Tejgaon, Dhaka. 2. Deputy Director, Bangladesh Govt. Press, Tejgaon, Dhaka. 3. Deputy Director, Govt. Printing Press, Tejgaon, Dhaka. 4. Deputy Director, Bangladesh Stationery Office, Tejgaon, Dhaka. 5. Deputy Director, Bangladesh Forms & Publication office, Tejgaon, Dhaka. 6. Website: www.dpp.gov.bd/bsppress
	- Receiving Tender Document	1. Director General, Department of Printing & Publications, Tejgaon, Dhaka. 2. Divisional Commissioner Office, Segunbagicha, Dhaka. 3. Senior Assistant Secretary, Printing Branch, Ministry of Public Administration, Bangladesh Secretariat, Bhaban No.2, Dhaka. 4. Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka. 5. Deputy Director, Bangladesh Govt. Press, Tejgaon, Dhaka. 6. Deputy Director, Govt. Printing Press, Tejgaon, Dhaka. 7. Deputy Director, Bangladesh Stationery Office, Tejgaon, Dhaka. 8. Deputy Director, Bangladesh Forms & Publication office, Tejgaon, Dhaka.
	- Opening Tender Document	Office of the Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka.
INFORMATION FOR TENDERER		
17	Brief Description of Goods or Works	Supply, Installation, Testing, Confirming of operation and Implementation of 01(One) No. Cheque Book (Bundle) Packeting/Wrapping Machine (High Quality)
18	Brief Description of Related Services	(1) Installation of machine and equipments. (2) Training of 4(Four) operators on "Operation & Maintenance" of the machine locally first time after installation for a period of 15(Fifteen) working days and after 3(Three) months same training of same operators second time for a period of 10(Ten) working days must be provided by the supplier free of cost at consignee's end.

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			(3) The machine must have 02(Two) years guarantee from the date of acceptance and any parts is required during guarantee period must be supplied by the supplier/local agent at free of cost to keep the machine in running condition.		
			(4) The supplier shall have to supply spare parts as well as after sale service for 5(Five) years for the machine as when required by the consignee for its smooth operation/running.		
			(5) Carriage in out/transportation cost (charge and others) will be bear by the supplier.		
19	Eligibility of Tenderer's	Tenderers must have 5(Five) years specific experience in successful supply, installation and after sales services for providing Cheque Book (Bundle) Packeting/Wrapping Machine/Pre Press/Post Press/Offset Printing Machine (Similar Machine) in Govt./Semi-Govt./Autonomous Organizations in Bangladesh last 8(Eight) years. They will have to submit Certificate of Satisfaction/Evidence from Govt./Semi-Govt./Autonomous Organizations to whom they have supplied Cheque Book (Bundle) Packeting/Wrapping Machine /Pre Press/Post Press/Offset Printing Machine (Similar Machine) and provided related goods and after sales services at least 2(Two) contracts in the last 8(Eight) years. Bidders are required to submit documents showing their technical and manpower strength. The bidding organization should have at least 04 B.Sc Engineers including Mechanical, Electrical and Electronics Engineers. Bidder should submit minimum 01 year authorization salary sheet of working engineers.			
20	Lot No.	Identification of Goods	Tender Document Price	Tender Security Amount	Completion Time
	01	Supply, Installation, Testing, Confirming of operation and Implementation of 01(One) No. Cheque Book (Bundle) Packeting/Wrapping Machine (High Quality)	BD TK. 2,000.00 or Equivalent USD/EURO (Non-refundable)	BD TK. 5,00,000.00 or Equivalent USD/EURO (Refundable)	As per Tender Schedule
PROCURING ENTITY DETAILS					
21	Name of Official Inviting Tender		Md. Shakhawat Hossain		
22	Designation of Official Inviting Tender		Deputy Director (Deputy Secretary)		
23	Address of Official Inviting Tender		Bangladesh Security Printing Press, Tejgaon, Dhaka.		
24	Contact details of Official Inviting Tender		Tel: 088-02-226603934	Fax:	E-mail: dd.bsp@dpp.gov.bd
25	Place/Date/Time of Pre-Tender Meeting (Optional)		Office of the Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka. Date: 23/12/2024 at 11:00 AM		

Special Instruction:

- No tender will be received after the deadline of submission.
- If is not possible to receive/open the tender on the schedule date for any unavoidable circumstances the same will be received/opened on the next working date at the same time and venue.
- The Procuring Entity reserves the right to omit, increase or decrease the quantity of tender items.
- Tender document price has to be paid by Pay Order and tender security amount has to be paid in Pay Order/Bank Guarantee will be in favor of Deputy Director, Bangladesh Security Printing Press, Tejgaon, Dhaka.
- CD, Vat, Taxes and other charges have to be paid as per Rules of the Government of Bangladesh.
- The bidders must abide by the decision of the HOPE/Procuring entity.
- The authority reserves the right to accept or reject or rectify any or all the tender without assigning any reason whatsoever.
- All terms and conditions are included in tender documents.

(Md. Shakhawat Hossain)
(Deputy Secretary)
Deputy Director

Bangladesh Security Printing Press
Tejgaon, Dhaka
Telephone: 088-02-226603934.